## **Communication**

advise (v) emphasize (v) praise (n/v) apologize (v) hesitate (v) proposal (n) command (n/v) inform (v) summarize (v) demand (v) interpret (v) summary (n) emphasis (n) interrupt (v) swear (v)

## A Match the definitions (1-10) to the words (a-j).

1 To say something that makes someone stop what they are saying: a advise 2 Special importance or attention to something: **b** command 3 To explain or understand the meaning of something: c emphasis 4 A short description of the main points of something: d hesitate 5 A plan that is formally suggested: e interpret **6** To express admiration for someone or something: f interrupt 7 To use rude or bad language: **g** praise 8 To pause before you say something: **h** proposal 9 An order: i summary 10 To tell someone what you think they should do: **j** swear

## B Match the first part of the sentences (1–9) to the second part (a–i).

1 The council's proposal a at her mother, and was punished for it.

2 My sister apologizedb to know where I was going.

3 She asked me to summarize c for my parents when my Spanish friend was visiting.

4 The head informed us d of the main stories at the end of the programme.

**5** My father demanded **e** for shouting at me.

**6** I tried to interpret **f** the importance of handing in coursework on time.

7 The newsreader gave a summary **g** that our school was going to change its name.

8 Freya swore
h to build a new shopping centre was rejected.

9 The teacher emphasized i the story so far before we watched the next episode.

## C Complete the second sentence in each pair with the past simple form of the correct verb.

1	'If I were you, I'd go by train.'
	He me to go by train.
2	'Um er um yes I'd love to.'
	She before answering my question.
3	'Defend your positions!'
	The sergeant his troops to defend their positions.
4	'We talked about the venue, the date and the food.'
	He the main points of the meeting.
5	'Your exam results are excellent! You deserve them.'
	The teacher me for my exam results.
6	'Um, before you go on, I'd like to make a point.'
	He her to make a point.
7	'I want to see the manager – immediately!'
	She to see the manager.
8	'We regret to announce that Flight MG717 has been cancelled.'
	The airline passengers that their flight had been cancelled.
9	'I'm sorry for missing your birthday.'
	Hefor forgetting my birthday.
10	'It's very important – crucial, in fact – to include fresh fruit and vegetables in
	She the importance of including fresh fruit and vegetables in our

your diet.' diet.